

Terms and Conditions of Service

1. Introduction

These Terms and Conditions of Service ("Service Terms") govern the provision of services by Global Partners Network ("GPN", "we", "us" or "our") to Clients and Partners in connection with Assignments.

By registering as a Partner, registering an Assignment as a Client, accepting an applicable Work Order, or otherwise using GPN's services, you agree to these Service Terms.

These Service Terms should be read together with GPN's Terms and Conditions for Using the Website, Privacy Policy, Cookie Policy and Disclaimer, where applicable.

2. Definitions

For these Service Terms:

- "Assignment" means work or a task requested by a Client and facilitated by GPN and a Partner.
- "Client" means a person or entity that requests or receives GPN's services in connection with an Assignment.
- "Partner" means a person or entity approved by GPN to perform or support an Assignment.
- "GPN" means Global Partners Network, a business registered in the Netherlands.
- "Partner Fee" means the fee payable to a Partner for performing an Assignment as specified in the applicable Offer or Work Order.
- "Assignment Expenses" means reasonable and approved third-party costs necessary for performance of an Assignment, such as travel expenses, entrance fees or approved purchase costs.
- "GPN Administration Fee" means the fee charged by GPN for its services in connection with an Assignment.
- "Offer" means the proposal submitted by a Partner for an Assignment, including the proposed Partner Fee, estimated time and, where applicable, estimated Assignment Expenses.
- "Work Order" means the instruction issued by GPN to the selected Partner specifying the agreed scope and requirements of an Assignment.
- "Assignment Completion Report" means the report submitted by the Partner through GPN after completing an Assignment.
- "User" means a person or entity using GPN's Website or services before being treated as a Client or Partner under the applicable circumstances.

3. GPN's Role

GPN operates a closed marketplace and facilitates connections and coordination between Clients and Partners for Assignments.

Depending on the Assignment, GPN may:

- review Assignment requests;
- identify suitable Partners;
- request and receive Offers;
- coordinate communication;
- issue invoices;

- receive payments;
- issue Work Orders;
- administer Assignment Completion Reports;
- coordinate cancellation or modification requests;
- administer payment to the Partner.

GPN uses reasonable efforts to facilitate successful completion of an Assignment but does not guarantee a particular commercial, financial or other result.

Unless expressly agreed otherwise, GPN does not act as the Client's employee, legal representative, professional adviser or local government representative.

4. Scope of Assignments

Assignments may cover a wide range of lawful business or professional support activities.

Examples may include:

- visiting factories or business premises;
- inspecting cargo or products;
- collecting samples;
- attending meetings or exhibitions;
- translation or interpretation support;
- local market research;
- collecting business information;
- checking local business conditions;
- supporting import or export activities;
- local representation or administrative support;
- supporting establishment of a local business presence;
- other lawful activities accepted by GPN.

An Assignment may be performed only to the extent permitted by applicable laws and regulations in the relevant jurisdictions.

GPN may refuse an Assignment where its proposed purpose, scope or method appears unlawful, inappropriate, unsafe, misleading or inconsistent with GPN's policies.

5. Partner Registration and Qualification

A person or entity wishing to participate as a Partner must provide GPN with reasonably requested information concerning relevant skills, experience, knowledge and qualifications.

GPN may request supporting documents or additional information before approving a Partner.

A Partner must ensure that information supplied to GPN is accurate, complete and not misleading.

GPN may approve, reject, suspend or remove Partner status based on its reasonable assessment and applicable law.

Approval as a Partner does not constitute a guarantee by GPN that the Partner possesses every qualification claimed or that the Partner is suitable for every Assignment.

A Partner may update its information by using the relevant Website functionality or by contacting

GPN.

6. Independent Status of Partner

A Partner participates as an independent person or entity.

Participation as a Partner does not by itself create an employment relationship, partnership, joint venture, agency relationship or legal representation relationship between the Partner and GPN.

A Partner is responsible for complying with laws and regulations applicable to the Partner and the performance of an Assignment.

7. Assignment Registration

A User wishing to request support through GPN may register an Assignment through the Website or another method designated by GPN.

The Client must provide sufficient and accurate information concerning:

- the purpose of the Assignment;
- the requested work;
- relevant location;
- timing;
- required skills or experience;
- special requirements;
- other information reasonably necessary to evaluate and perform the Assignment.

GPN may request clarification or additional information before accepting an Assignment.

GPN may reject an Assignment if the information is materially incomplete, inaccurate, misleading or inconsistent with applicable law or GPN requirements.

Once GPN accepts an Assignment request, the User may be treated as a Client for purposes of that Assignment.

8. Matching and Partner Offers

GPN may select one or more Partners based on factors such as:

- location;
- language;
- skills;
- experience;
- availability;
- qualifications;
- the requirements of the Assignment.

GPN may request an Offer from a selected Partner.

An Offer may specify:

- Partner Fee;

- estimated Assignment Expenses;
- expected time or completion date;
- relevant conditions;
- other information relevant to the Assignment.

GPN may review the Offer and decide whether to present it to the Client.

The Client is not required to accept an Offer unless the Client confirms acceptance in accordance with GPN's procedure.

9. Work Order

After the Client accepts the applicable Offer and the required payment has been received or otherwise confirmed by GPN, GPN may issue a Work Order to the selected Partner.

The Work Order may specify:

- Assignment scope;
- location;
- required activities;
- completion date or expected timing;
- Partner Fee;
- approved Assignment Expenses;
- reporting requirements;
- special instructions.

The Partner shall perform the Assignment in accordance with the applicable Work Order.

A Partner should not materially change the scope of an Assignment without GPN's approval.

10. Client Responsibilities

The Client shall:

- provide accurate and sufficient information;
- provide instructions reasonably necessary for performance;
- respond to reasonable questions from GPN or the Partner;
- provide documents or materials where required;
- cooperate with reasonable requests relating to the Assignment;
- make required payments on time;
- ensure that the requested Assignment is lawful.

The Client must not request a Partner to perform an activity that violates applicable law or GPN's policies.

11. Partner Responsibilities

The Partner shall:

- perform the Assignment with reasonable care and skill;
- follow the applicable Work Order;

- comply with applicable laws and regulations;
- provide accurate information to GPN and the Client;
- promptly notify GPN of material difficulties or delays;
- provide reasonable evidence of Assignment Expenses where requested;
- submit an accurate Assignment Completion Report.

The Partner must not knowingly misrepresent the status or results of an Assignment.

12. Assignment Completion

After completing the Assignment, the Partner shall submit an Assignment Completion Report through GPN.

The Partner should provide receipts, photographs, documents or other reasonable evidence where required by the Work Order or requested by GPN.

The Client should review the Assignment Completion Report and notify GPN within 7 calendar days if the Client reasonably believes that the agreed Assignment has not been completed.

If the Client does not raise a reasonable objection within that period, the Assignment may be treated as completed, subject to applicable law and any circumstances that could not reasonably have been identified during the review period.

13. Incomplete Assignments

If the Client reasonably objects that an Assignment has not been completed in accordance with the Work Order, GPN may review the objection and discuss the matter with the Client and Partner.

Where appropriate, GPN may request the Partner to perform reasonable supplementary work.

If the Assignment cannot reasonably be completed, GPN may classify it as an Incomplete Assignment.

In determining any refund or Partner payment, GPN may consider:

- work actually performed;
- reasonable Assignment Expenses actually incurred;
- the extent to which the Assignment was completed;
- the reasons for non-completion;
- the conduct of the Client and Partner;
- any other relevant circumstances.

Any refund or Partner payment will be administered in accordance with the applicable payment and refund provisions.

14. Cancellation by Client

A Client may request cancellation by notifying GPN as soon as reasonably possible.

Before payment: If cancellation occurs before the Client has made the required payment, the Assignment will normally be cancelled without a cancellation charge.

After payment: If payment has already been made, GPN will review the stage of the Assignment and may consult the Partner.

The amount refunded, if any, may take into account:

- work already performed;
- reasonable Assignment Expenses already incurred or committed;
- the Partner's reasonable time already used;
- applicable GPN fees;
- other circumstances relevant to the cancellation.

If an Assignment has progressed to a stage where cancellation is no longer reasonably practicable, GPN may decline the cancellation request and require the Assignment to proceed or otherwise settle the Assignment in accordance with these Service Terms.

15. Modification of an Assignment

A Client wishing to modify an Assignment should notify GPN as soon as possible.

GPN will determine whether the requested change can reasonably be incorporated into the existing Assignment or whether a new Assignment is required.

If the modification materially changes the scope, timing, expenses or Partner Fee, GPN may request a revised Offer.

If additional payment is required, the modified Assignment will not proceed until the required payment is received or otherwise confirmed by GPN.

If the revised amount is lower than the amount already paid, the applicable difference may be refunded to the Client.

GPN may decline a modification request where the Assignment has progressed too far or where the requested change cannot reasonably be implemented.

16. GPN Administration Fee

GPN charges an administration fee for its services.

Unless otherwise stated in advance, the standard GPN Administration Fee is 20% of the Partner Fee.

GPN may apply a different rate depending on the Assignment, commercial arrangement or promotion.

The applicable rate will be communicated to the relevant Client and/or Partner before it becomes applicable.

Applicable VAT or other taxes will be charged where required by law.

17. Payment

Assignment payments will normally be made in Euro unless otherwise agreed.

GPN may specify the payment method available for a particular Assignment, which may include:

- PayPal;
- bank transfer;

- iDEAL or another payment link;
- credit card payment;
- another payment method made available by GPN.

The payment method offered by GPN may change from time to time.

Unless otherwise stated on the relevant invoice, the Client shall pay the amount due within the period specified by GPN.

GPN may suspend or cancel an Assignment if the required payment is not received within the applicable payment period.

18. Partner Payment

After an Assignment is completed or otherwise settled, GPN will determine the amount payable to the Partner based on the applicable Offer, Work Order, these Service Terms and any agreed adjustments.

The GPN Administration Fee and any other agreed deductions will be taken into account before payment to the Partner.

GPN may require reasonable supporting information before releasing payment.

Payment may be made using a payment method designated or agreed by GPN.

Any transaction charges associated with receiving payment may be borne by the receiving party where stated in advance.

19. Assignment Expenses, Taxes and Duties

Assignment Expenses must be reasonable and, where required by GPN, approved in advance.

The Partner should provide receipts or other reasonable evidence for reimbursable expenses.

Unless otherwise agreed:

- the Client is responsible for expenses specifically required to perform the Assignment and included in the agreed Offer or Work Order;
- the Partner is responsible for the Partner's ordinary operating expenses;
- applicable taxes, duties, tariffs and government charges will be borne by the party legally responsible for them;
- applicable VAT will be charged where required by law.

20. Communication

English is the principal language used for GPN's Website, communications and these Service Terms. GPN may communicate in another language where appropriate.

GPN will normally communicate with Clients and Partners by email but may use other reasonable communication methods where necessary.

Email communications may be treated as received when sent unless there is reasonable evidence of a delivery failure.

Clients and Partners should keep their contact information current.

21. Communication Between Client and Partner

GPN may coordinate communications between the Client and Partner.

Unless GPN authorizes otherwise, Clients and Partners should use communication channels designated or approved by GPN for communications relating to an Assignment.

GPN may permit direct communication where necessary for efficient performance of an Assignment.

22. Non-Circumvention

A Client and Partner must not intentionally use information obtained through GPN to bypass GPN in order to avoid GPN's applicable fees or otherwise circumvent GPN's role in an Assignment.

This provision applies to the extent permitted by applicable law.

Nothing in this provision prevents a Client or Partner from exercising a legal right that cannot lawfully be restricted.

23. Confidentiality

GPN operates certain parts of its marketplace as a closed system.

Assignment information, Client information, Partner information and other non-public business information provided through GPN should be treated as confidential where the circumstances reasonably indicate that the information is confidential.

Clients and Partners shall use confidential information only for purposes connected with the relevant Assignment and shall not disclose it to third parties without appropriate authorization, except where disclosure is required by law or reasonably necessary to perform the Assignment.

Confidentiality obligations do not apply to information that:

- is already publicly available through no breach of confidentiality;
- was lawfully known to the receiving party before disclosure;
- is lawfully received from a third party without a confidentiality obligation;
- must be disclosed by law or a competent authority.

Confidentiality obligations continue after an Assignment ends for as long as the relevant information remains confidential, subject to applicable law.

Personal data is additionally subject to GPN's Privacy Policy and applicable data-protection law.

24. Compliance with Law

Clients and Partners must comply with applicable laws and regulations in connection with an Assignment.

No Assignment may be used to facilitate unlawful activity.

GPN may refuse, suspend or terminate an Assignment where GPN reasonably believes that the Assignment may violate applicable law or create a significant legal, safety or reputational risk.

25. Force Majeure

GPN, the Client and the Partner will not be responsible for delay or failure to perform an obligation to the extent caused by circumstances beyond reasonable control.

Examples may include natural disasters, war, civil unrest, government action, epidemics or pandemics, serious transportation disruption, telecommunications failures, widespread power failures or other circumstances that could not reasonably have been prevented or overcome.

The affected party should notify GPN as soon as reasonably practicable.

GPN may determine an appropriate alternative arrangement, including postponement, modification or cancellation of the Assignment.

26. Liability

Each party is responsible for its own acts and omissions in connection with an Assignment.

The Partner is responsible for performing the Assignment in accordance with the applicable Work Order and applicable law.

The Client is responsible for the accuracy of information and instructions provided to GPN and the Partner.

To the maximum extent permitted by applicable law, GPN shall not be liable for indirect, incidental, special or consequential loss arising from or in connection with an Assignment.

Nothing in these Service Terms excludes or limits liability that cannot lawfully be excluded or limited.

27. Indemnification

To the extent permitted by applicable law, a Client or Partner shall be responsible for reasonable losses, costs or expenses directly arising from that party's:

- material breach of these Service Terms;
- unlawful conduct;
- infringement of another person's legal rights;
- materially false or misleading information provided to GPN.

This provision does not apply to the extent that the relevant loss was caused by the other party's unlawful conduct or liability that cannot legally be transferred.

28. Suspension and Termination

GPN may suspend or terminate a Client or Partner's participation where reasonably necessary, including where:

- the party materially breaches these Service Terms;
- information provided is materially false or misleading;
- the party repeatedly fails to fulfil its obligations;

- the party engages in unlawful or fraudulent activity;
- the party creates a significant security, safety or legal risk;
- continued participation is otherwise inconsistent with applicable law or GPN requirements.

Where reasonably practicable, GPN may provide notice and an opportunity to remedy a breach.

Termination does not affect rights or obligations that accrued before termination.

An Assignment already underway may continue, be modified or be cancelled depending on the circumstances.

29. Changes to These Service Terms

GPN may update these Service Terms from time to time.

The updated version will be published on the Website with an updated effective or last-updated date.

Where appropriate, GPN may provide notice of material changes.

Changes will normally apply prospectively.

Unless required by law or otherwise agreed, a revision will not alter the agreed terms of an Assignment already underway.

Where permitted by applicable law, continued use of GPN's services after the effective date of revised Service Terms may constitute acceptance of the revised terms. Where applicable law requires affirmative acceptance of material changes, GPN will obtain that acceptance.

30. Governing Law and Dispute Resolution

These Service Terms are governed by the laws of the Netherlands, except to the extent that mandatory provisions of applicable law provide otherwise.

The parties should first attempt in good faith to resolve any dispute through direct communication with GPN.

If the dispute cannot be resolved through reasonable discussion, it may be submitted to the competent courts of the Netherlands, subject to any mandatory jurisdiction rights applicable to the relevant party.

Nothing in this Article prevents a party from exercising a mandatory legal right to use another competent dispute-resolution procedure.

31. General Provisions

If any provision of these Service Terms is found to be invalid or unenforceable, the remaining provisions will remain in effect to the extent permitted by law.

A failure by GPN to enforce a provision does not constitute a waiver of its right to enforce that provision later.

Neither a Client nor a Partner may transfer its rights or obligations under these Service Terms without GPN's prior written consent, except where such restriction is prohibited by law.

GPN may transfer or reorganize its rights and obligations where reasonably necessary for its business, subject to applicable law.

Headings are for convenience and do not affect interpretation.

32. Relationship with Other GPN Documents

These Service Terms govern GPN's services involving Clients, Partners and Assignments.

The Terms and Conditions for Using the Website govern access to and use of the Website and Accounts.

The Privacy Policy governs the processing of personal data.

The Cookie Policy governs the use of cookies and similar technologies.

The Disclaimer applies to general information provided through the Website.

Where a provision specifically governing an Assignment conflicts with a general Website provision, these Service Terms will govern that Assignment to the extent of the conflict.

33. Contact

For questions concerning these Service Terms, an Assignment or GPN's services, please contact:

Global Partners Network

Website: <https://GlobalPartners.Network>

Email: info@GlobalPartners.Network

Last Updated: September 15, 2026

Copyright © 2026 Global Partners Network. All rights reserved.